

STEFAN HARLAN GRIFFIN

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EDUCATION

Northwestern University, Doctor of Philosophy in Sociology, Evanston, IL, June 2011

Dissertation: *The Role of Race and Gender in the Professional Development of Women Attorneys of Color*

- Washington State University, Summer Doctoral Fellows Program, Pullman, Washington, June-July 2005.

Northwestern University School of Law, Juris Doctor, Chicago, IL, May 1997

Senior thesis: *Sisters in Law Marching on 'til Victory is Won: An Examination of the Social Marginality of Black Women Attorneys.*

University of Michigan at Ann Arbor, Gerald R. Ford School of Public Policy, Master of Public Policy, May 1992

University of Illinois at Chicago, Bachelor of Arts, Political Science: high departmental distinction, June 1990

- Carnegie Mellon University, Summer Public Policy Institute, Pittsburgh, PA, June-August 1989.

GRANTS, SCHOLARSHIPS, AND FELLOWSHIPS

- Research Grant, Department of African American Studies, Northwestern University, Fall 2005.
- Washington State University, Summer Doctoral Fellows Program, Summer 2005.
- Center for Legal Studies, Northwestern University, Spring 2004.
- Northwestern University Teaching Assistantship, 1993-94, 1995-96, 1997-98.
- Jack Jones Scholarship, Northwestern University School of Law, 1992-93.
- Horace H. Rackham Graduate Fellowship, University of Michigan at Ann Arbor, 1991-1992.
- Woodrow Wilson Minority Public Policy Fellowship, 1990-91.
- Dr. Martin Luther King Fellowship, University of Illinois at Chicago, 1989-90.
- Carnegie Mellon University, Summer Public Policy Institute Scholarship, Summer 1989.
- President's Award, University of Illinois at Chicago, 1985-86.

TEACHING EXPERIENCE

Instructor, Northwestern University, School of Continuing Studies, Chicago Field Studies, Evanston, IL, June-July 2000

- Co-taught participant observation ethnography class to juniors and seniors interning at and conducting field studies in Chicago area firms and governmental agencies;
- Led discussions on fieldwork and sociological theory;
- Graded field notes, research proposals, oral presentations, and final papers.

Instructor, Northwestern University, Department of Sociology, Evanston, IL, March-June 1998

- Taught freshman seminar on affirmative action;
- Developed syllabus and selected course readings;
- Provided extensive feedback on student essays;
- Provoked class discussions using videos.

Teaching Assistant, Northwestern University, Department of Sociology, Evanston, IL, March 1994-December 1997

- Graded examinations, research papers, and discussion assignments, facilitated discussions, used "smart" classroom instructional technology for "Deviance and Crime" class;
- Facilitated two discussion sections for "Law and Society" class;
- Facilitated two discussion sections per term for two terms of "Social Interaction" class, graded essays and final assignments, advised students, provided input on final grades;
- Co-facilitated discussion section in "Introduction to Sociology" class and graded term papers.

RESEARCH AND POLICY EXPERIENCE

Graduate Assistant and Special Assistant to the Chair, Department of African American Studies, Northwestern University, Evanston, IL, November 2002-June 2004

- Performed research for two books on race and sexuality by Dr. Dwight A. McBride, Department Chair, *Why I Hate Abercrombie and Fitch* (2005) and "White Lies in the Republic" (work in progress);
- Conducted research on prior chairs of African American Studies and arranged travel for faculty candidates and guest lecturers;
- Created signs, flyers, and brochures for conferences, guest speakers, and prospective students using Microsoft Publisher;
- Answered email, telephone, and in-person inquiries about Department;
- Participated as team member in day-to-day activities of Department staff.

Research Assistant, Institute for Policy Research, Northwestern University, Evanston, IL, October 2001-June 2002

- Performed statistical analyses on relationship between institutional form (i.e., private for-profit, private not-for-profit, and public institutions) and selected enrollment variables to analyze federal government database on postsecondary education using SAS and SPSS PC.

Research Intern, Clinical Evaluation Service Initiative, Cook County Juvenile Court and Northwestern University Legal Clinic, Chicago, IL, June-September 1996

- Tabulated, analyzed, and charted data using spreadsheets to monitor psychological and social work evaluations in abuse, neglect, and delinquency proceedings in Cook County Juvenile Court;
- Researched professional responsibility rules on mental health professionals' assessments of parents in juvenile court child custody proceedings;
- Wrote memo on Illinois law concerning good cause requirement for court-ordered psychological tests.

Research Assistant, Northwestern University School of Law, Chicago, IL, June-September 1994

- Compiled and analyzed educational statistics to evaluate progress of Chicago school reform;
- Created 20 graphs of educational trends;
- Filed Freedom of Information Act requests;
- Drafted synopsis of results.

Policy Intern, Chicago Housing Authority, Office of Development, Chicago, IL, June-August 1992

- Investigated underground oil storage tanks on certain CHA properties and met tank registration deadlines, saving potentially thousands of dollars in registration fines and indemnity costs;
- Drafted proposal for joint urban redevelopment venture between CHA and community group;
- Contributed writing and analysis to grant application for federal housing program;
- Mapped CHA scattered site properties.

Evaluator Intern, U.S. General Accounting Office, Chicago, IL, June-August 1991

- Summarized 20 Congressional proposals, 1990 Amendments to Clean Air Act, and National Energy Strategy into synopsis on alternative fuels with table of common characteristics;
- Performed legislative and legal research;
- Helped to critique and edit GAO testimony to Congress on alternative fuels.

ADMINISTRATIVE EXPERIENCE**Interim Director of Minority Affairs, Northwestern University School of Law**, Chicago, IL, July 2000-September 2001

- Participated in search committee to find permanent Director of Minority Affairs;
- Counseled and motivated law students for academic and professional success and development;
- Hosted Minority Student Orientation and City-Wide Picnic;
- Answered questions from prospective students about law school and its admissions processes;
- Helped law student groups to organize and promote events, including Latino Lawyer Reception, Black History Month, Diversity Week, and Minority Alumni Dinner / 30th Anniversary Celebration of Professor Joyce A. Hughes' law teaching career;
- Wrote letters of recommendation for students seeking law internships;
- Publicized academic and professional opportunities, such as internships and scholarships;
- Participated as team member in School of Law activities, including Orientation 2000 and 2001, Reunion 2000, Day at Northwestern 2001 (admitted student weekend), and day-to-day activities of Office of Student Affairs.

LEGAL EXPERIENCE**Legal Editor, Retrospective Case Law Summaries Editorial Group, LEXIS-NEXIS**, Miamisburg, OH, January-May 2000

- Summarized and editorially enhanced court opinions from variety of jurisdictions, legal subject areas, and time periods in telecommuting environment.

Research Intern, Just The Beginning Foundation, Chicago, IL, May-September 1996

- Performed historical research and updated historical chapter on African-American Article III federal judges published in *From Slavery to the Supreme Court: The African-American Journey Through the Federal Courts* and on the Internet at <http://www.jtbf.org>.

Public Interest Law Initiative Intern, Chicago Lawyers' Committee for Civil Rights Under Law, Chicago, IL, May-August 1995

- Discovered 20-year old Illinois law under which there had been no litigation and co-wrote legislative history about it;
- Researched Illinois and federal fair housing statutes and created annotated table;
- Drafted fee petition and agreed motion to stay fees;
- Wrote memo on permissibility of using special masters and court-appointed experts in institutional reform litigation;
- Wrote case summaries.

Legal Extern, Chicago Lawyers' Committee for Civil Rights Under Law, Chicago, IL, September-December 1994

- Drafted legal memoranda;
- Performed statutory and case law research on public accommodations discrimination, 42 U.S.C. § 1983 actions, intentional infliction of emotional distress, sexual harassment, vicarious liability for corporate entities, compensatory and punitive damages, attorneys' fees, and local

- governmental tort immunity;
- Conducted prospective client intake.

Research Assistant, Northwestern University School of Law, Chicago, IL, May-September 1995

- Cite-checked and edited part of law review article on proportional review and capital punishment in New Jersey;
- Researched military and civilian cases, federal statutes, and law review articles on constitutionality and application of death penalty in U.S. military;
- Performed legal research to find Congressional statutes, federal regulations, court decisions, international treaties, United Nations conventions, law review articles, newspaper and magazine articles, and books on Haitian and Cuban history and co-edited drafts leading to published law review article, Joyce A. Hughes, "Haitians: Seeking Refuge in the United States," 7 Georgetown Immigration Law Journal 747 (1993);
- Wrote literature reviews on duty of fair representation of labor unions and inherent judicial power to impose sanctions for bad faith litigation, conducted legal research, and performed cite-checking.

Legal Assistant Intern, City of Chicago, Department of Law, Labor Division, Chicago, IL, January-May 1990

- Drafted responses to allegations by U.S. Equal Employment Opportunity Commission and Illinois Department of Human Rights;
- Analyzed legal and personnel documents related to claimants of municipal benefits;
- Wrote letters of inquiry.

OTHER EMPLOYMENT

Library Assistant, Northwestern University, Schaffner Library, Chicago, IL, October 2001-January 2002

- Processed interlibrary loan requests and materials;
- Sent bills for overdue books to patrons;
- Answered electronic reference and circulation questions;
- Checked out and shelved books.

Computer Lab Consultant, Northwestern University, School of Continuing Studies (SCS), Chicago, IL, September 1998-December 1999

- Assisted SCS instructors and students in use of computer hardware and various computer programs, including Microsoft Word, Microsoft Excel, Adobe Photoshop, and Microsoft Visual C++;
- Answered telephone and in-person inquiries about computer applications and network logon problems;
- Helped install, upgrade, and maintain computers, software, disk drives, and laser printer with other lab personnel.

SKILLS

Proficiency with Internet research, Microsoft Windows, Microsoft Word, Microsoft Excel, Microsoft Publisher, OpenOffice / LibreOffice, regression analysis, SAS, SPSS, and legal research (including LEXIS, Westlaw, and manual research).

REFERENCES

Stefan H. Griffin

5

Provided upon request.