COURSE DESCRIPTION: In this course, students will develop the necessary skills to conceptualize, plan, and execute interview-based research projects. We will cover topics such as fine-tuning a research idea, formulating research questions, designing a rigorous research plan, navigating the IRB process, recruiting respondents, creating the interview guide, conducting interviews, and analyzing and writing up data. We will also consider reflexivity, ethics, and the complexities of interviewing various populations. Students at all levels of the graduate student process are welcome, as course participants will be organized into working groups based on their project’s current stage. However, the course tends to focus on issues that arise at the beginning stages of a second year paper or dissertation proposal.

Each week, participants will spend the first portion of the allotted time discussing course readings and receiving practical instruction from the professor on some aspect of the research process. During the second half of the class each week, students will gather in their working groups to discuss current concerns and ideas arising from their individual interview-based research projects. In preparation for the working group meetings, students may be asked to write and read short documents (e.g. drafts of abstracts, interview guides, etc) that have been prepared by their group partners for these feedback sessions.

THE WEEKLY SCHEDULE
9:30 -11:00am – Discussion of assigned readings and instruction on aspects of field work
11:00-11:10am – Break
11:10a-12:20pm – Meet with peer working group

REQUIRED READING:

ALL OTHER COURSE READINGS CAN BE FOUND ON CANVAS

Throughout the syllabus, you will see several readings identified as “Recommended.” Many speak to specific issues related to projects proposed by members of the class or that will likely
come up throughout your interviewing careers. I encourage you to explore these readings, and perhaps even read a few pieces with your working groups. They can be found on Canvas as well.

COURSE REQUIREMENTS:
Active attendance and participation: 20%
Midterm assignment – research proposal: 25%
TWO Peer review memos on midterm research proposals: 15%
Final assignment: Two interview transcripts and analytic memo: 40%

Active attendance and participation: Students are required to read all assigned readings and attend each session prepared to discuss the materials in an analytical and critical manner. Attendance and participation (including in your working groups) will account for 20% of the course grade.

Midterm Assignment: The midterm assignment will be due on April 27 by 11:59 pm CST (via Canvas upload). It will account for 25% of the course grade.

Research Proposal: Write a research proposal outlining the rationale and plan for an interview-based research study that you are or will be conducting. The proposal must be no longer than 10 double-spaced, double-sided pages (excluding references) using 12pt Times New Roman font. There must also be an 11th page with a project budget, outlining the expected costs and a brief justification of the expenses. The proposal should reflect the caliber of a proposal that you would submit as part of a fellowship or grant application. The proposal should include an abstract, statement of the problem, research questions, specific aims of the study, literature review/conceptual framework, methodology (rationale for using interview data as a component of the study, discussion of participant recruitment strategy, eligibility requirements and selection goals), interview guide, data analysis plan, and brief explanation of the expected product from the project (second year paper, publishable article, dissertation, etc.). Throughout the proposal, students should draw upon at least five course readings to support the arguments and plans presented. One of the five readings should be an outside source or recommended reading that addresses issues related to interviewing your specific population of interest.

Peer review memos on midterm assignments: Reviewing and evaluating research proposals and papers will be an ongoing part of your work as scholars. It is also helpful for your work to see how others are pitching and presenting their projects. Each student will be asked to review the Midterm Assignment of two classmates and draft a one-page "blind" memo on each proposal/paper (single-sided, single-spaced) evaluating the quality, clarity, feasibility, and creativity of the project and how the author presented it. These memos will account for 15% of the course grade and are due on May 4 by 11:59 pm CST (via the Canvas Peer Review system).
Final Assignment: The final assignment will be due on Tuesday, June 7 by 11:59pm CST and will account for 40% of the course grade. Please submit the materials via Canvas.

Two interview transcriptions and analytic memo: By the end of the course, you will have two additional resources to bring to your second-year paper or dissertation proposal. You will have received feedback from the instructor and two classmates outlining potential areas of improvement. Now, for the final project, interview 2 individuals who are either members of the population that you wish to study or have significant insight into this group. Submit the two transcripts along with an analytic memo discussing (1) the interview experience, (2) the key substantive insights, and (3) some conceptual analysis that connects your research questions, existing literature that you seek to engage, and what you learned in these interviews. The analytic memo should be 3-5 pages double-spaced. Throughout the memo, students should draw upon at least three course readings to support the arguments and reflections presented.

These interviews will also serve you when you eventually revise your research proposals. Some of the best research proposals incorporate pilot interview data in order to demonstrate (a) the feasibility of executing the project, (b) the important findings that the work is just beginning to reveal, (c) the places to go next in the research, and (d) the researcher’s skills in collecting and analyzing interview-based data.

Reflection Journal. This is a living document that you will create for yourself to track your ideas throughout the research project. It can be stored in any format that works for you (Word document, App, paper, etc.). I won’t be collecting these; they are for your eyes only. Each week, you are asked to come prepared to discuss the readings in class and bring coherent ideas to your working groups (even as the ideas are still in development). Your Reflection Journals will encourage you to put some initial thoughts on paper to sharpen your contributions to these discussions. When you visit me in office hours, bringing ideas from your Reflection Journal into the discussion will likely enrich our exchanges. This journal will also prove invaluable to your writing process, so commit to having this become an important document (or set of documents) that you develop throughout the quarter.

Key Questions:

What citation style should I use for my assignments? Chicago-style with Author-Date in-text citation is preferred, but you can select any widely used citation style.

How can I get the most out of this course? While course readings will be helpful, you will likely learn the most by practicing your developing techniques and talking frequently about your project with the instructor and your colleagues. Office hours, the opening class discussion, and the working groups are all designed to do this. Rather than waiting until the midterm and final assignments are due to work extensively on your projects, work on them throughout the quarter, using the working groups as places to workshop research
questions, data collection plans, interview guides, interview transcripts, data analysis plans, etc.

**What should we do in our working groups?** At each meeting, select a time keeper to set a timer to ensure that each member gets equal time for his/her project to be the focus of discussion. When it is your turn in the group, provide an update on the project, raise any questions/concerns for discussion, and feel free to have the group review a document that moves your project forward. If the document is longer than a page, it should be submitted ahead of time. Develop norms for the group in terms of when pre-reads should be submitted. Near the end of each working group session, take a look at the syllabus and determine what the group might find useful to do for the next meeting (e.g. read a piece from the “Recommended” list, prepare pre-read docs, etc.). **Remember that this is a collaborative space in which intellectual rigor, compassion, generosity, and collegiality are critical. As such, the professor will evaluate the degree to which your contributions to the group are constructive as part of the participation grade.**

**COURSE OUTLINE**

**PART 1: Introduction – Conceptualizing a Sensible Research Project**

**Week 1: March 30 – What do you want to understand and why? What will be your scientific contribution?** Identifying your research topic, finding your opportunity in the literature, and articulating your specific aims

- Maxwell Ch. 2, “Goals: Why Are You Doing This Study?”
- Booth, Colomb, and Williams Ch. 2, “Connecting with Your Reader”
- Booth, Colomb, and Williams Prologue to Section 2, “Planning Your Research Project” and then Chapter 4 “From Questions to a Problem”
- Maxwell’s Interactive Model of Research Design

**Week 2: April 6 – How will you answer your research questions?** Fine-tuning your research questions, pondering your conceptual framework, designing your research plan

Suggested WG deliverable: revised research questions & conceptual map


**PART 2 - In the Field**

**Week 3: April 13 – How will you find your respondents, and what will you ask them?** Setting up your research operation, recruiting participants, the interview guide, and the craft of interviewing

- Weiss, *Learning from Strangers* Chapter 4, “Interviewing.”


**Week 4: April 20 - How will you protect your respondents and conduct ethical research? What are some considerations around interviewing diverse populations?**

**Visit from representative from IRB**

Suggested WG Deliverable: Draft of Interview Guide


• Recommended: Weiss, Learning from Strangers, Appendix D: Consent Forms
• Recommended: Weiss, Learning from Strangers, Appendix C: "Sources of Bias and Their Control"
• Recommended: Reuben A. Buford May, "When the Methodological Shoe is on the Other Foot: African American Interviewer and White Interviewees." *Qualitative Sociology*. January 2014.

Week 5: April 27 - Midterm Assignments Due via Canvas; No class meeting

• Maxwell, Joseph, “Research Proposals: Presenting and Justifying a Qualitative Study,” Chapter 7 in *Qualitative Research Design: An Interactive Approach*.

• Recommended: Seidman, Irving. “Proposing Research: From Mind to Paper to Action”

Week 6: May 4 – How will you gather the data that you need? More of the craft of interviewing, co-creating an informative conversation, technology in the field

*Peer Review Memos due by 11:59pm tonight via Canvas*

Suggested WG Deliverable: Plan for finding 2 interviewees for final project with initial contact made


• Recommended: Seidman, Irving. “Technique Isn’t Everything, But It is a Lot.” In Interviewing as Qualitative Research.


Week 7: May 11 – What should you do after the interview? Data organization, analytic memos, transcription, respondent relations, and deciding when to exit the field


PART 3 – Reporting the Results

Week 8: May 18 – How will you analyze your data? Coding, condensation, and interpretation; an introduction to Atlas Qualitative Analysis Software

Suggested WG Deliverable: Beginning of codebook (10 important codes)


• Weiss, Learning from Strangers, Chapter 6, “Analysis of Data.”

• **Recommended:** “Investigating Ruling Relations: Dynamics of Interviewing in Institutional Ethnography” – RECOMMENDED FOR THOSE STUDYING ORGANIZATIONAL PROCESSES

• **Recommended:** Kvale and Brinkmann, Chapters 11-12 on analysis In *InterViews: Learning the Craft of Qualitative Research Interviews.*

**Week 9: May 25 – How will you tell a coherent, compelling, and analytically astute story?** Writing the paper/chapter using interview data


• **Recommended:** Kvale and Brinkmann, “Improving Interview Reports.” In *InterViews: Learning the Craft of Qualitative Research Interviews.* Ch. 14.

**Week 10: June 1 – How might you be wrong?** Key debates on validity in the research process (Note: yes, we are meeting during reading week)

**Suggested WG Deliverable:** one interview transcript with preliminary ideas for analytic memo

• Maxwell, Joseph, “Validity: How Might You be Wrong?” Chapter 6 in *Qualitative Research Design: An Interactive Approach.*

• **Recommended:** Colin Jerolmack and Shamus Khan, “Talk is Cheap: Ethnography and the Attitudinal Fallacy,” *Sociological Methods and Research.*
  o Responses to Jerolmack and Khan by Karen Cerulo, Paul DiMaggio, Stephen Vaisey, and Douglas Maynard.
  o Colin Jerolmack and Shamus Khan, “Toward an Understanding of the Relationship between Accounts and Action” *Sociological Methods and Research.*
Online discussion at: http://orgtheory.wordpress.com/2014/03/17/should-sociologists-stop-interviewing-people/


FINAL PROJECT DUE: Tuesday, June 7 by 11:59pm CST.